

CERTIFICATE OF TRANSMISSION

I hereby certify that this correspondence (along with any paper referred to as being attached or enclosed) is being submitted *via* the USPTO EFS Filing System on the date shown below to **Mail Stop Amendment**, Commissioner for Patents, P.O. Box 1450, Alexandria, Virginia 22313-1450.

Date: November 7, 2008/Jessica Sexton/
Jessica Sexton**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In re patent application of:

Applicant(s): Lili Cheng, *et al.*

Serial No: 10/816,977

Filing Date: April 1, 2004

Examiner: Phenuel S. Salomon

Art Unit: 2178

Conf. No: 1591

Title: INSTANT MEETING PREPARATION ARCHITECTURE

Mail Stop Amendment
Commissioner for Patents
P.O. Box 1450
Alexandria, Virginia 22313-1450

REPLY TO OFFICE ACTION DATED AUGUST 8, 2008

Dear Sir:

Favorable reconsideration of the above-identified patent application is respectfully requested in view of the following comments.